**This table contains transaction codes which are commonly used by SAP HR folks**

| Transaction Code | Description |
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| /n... | Ends the current session - can proceed to the stipulated transaction code |
| /nPA30 | Ends the current session and starts transaction code PA30 in its place |
| /o... | Creates a new session and takes you straight to the new transaction code |
| /oPA30 | Opens a new session as PA30 |
| /nS000 | Ends the current session - takes you to the main menu |
| /i... | Deletes the current session |
| /nend | Logs you off SAP |
| /nex | Logs you off SAP without confirmation message |
| AL11 | Allows you to look at the directories on the SAP server. Double click on any directory to take you to the sub-directory or to a list of the individual files located therein |
| CMOD | Can undertake modifications to the names of screen fields |
| FB03 | Display documents and document types |
| FI01 | Create bank sort code data |
| FK03 | Display vendors |
| FS00 | Edit G/L Accounts |
| HR00 | HR Report Selection |
| KS01 | Create cost centres individually |
| KS03 | Display individual cost centres |
| KS07 | Fast entry screen for creating cost centres |
| LSMW | Legacy System Migration Workbench. Very useful for large data loads. Easy to set up and get going on. More powerful than CATT procedures. |
| OKEN | Display the standard FI cost centre hierarchy |
| OOFO | Form Painter: Request - allows you to copy, change and display the SAP Script forms - in Training and Events |
| OOPS | Allows you to set various defaults for PA and OM |
| OOSB | Relationships between user and authorisation profiles |
| OOSP | Authorisation profiles |
| OSS1 | Takes you to OSS in SAP - not used anymore as OSS is done via your browser on the SAP Service Marketplace (www.service.sap.com) |
| OY19 | Checks across SAP clients and systems - allows you to check and compare tables etc. Very useful tool but can be quite onerous on your system. Be careful about what areas you choose to compare - you could get a visit from the whole Basis team! |
| PA03 | Transaction for changing the control record for a payroll area |
| PA10 | Display personnel file |
| PA20 | Display master data |
| PA30 | Maintain master data |
| PA40 | Actions screen |
| PA51 | Display time Data |
| PA61 | Maintain time data |
| PA62 | List entry of additional data |
| PA71 | Fast entry of time data |
| PAR1 | Flexible employee data. Takes you straight into this report which is highly flexible, easy to use and provides useful output. |

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| PAR2 | Takes you into the report which outputs the employee list. Another very useful report. |
| PAT1 | Personnel Administration infosystem |
| PC_PAYRESULT | Allows you to view payroll results for an employee |
| PC08 | GB Payroll User Menu (replace 08 with your own country modifier) |
| PDSY | HR document maintenance |
| PE01 | Payroll schema editor |
| PE02 | Payroll PCR (personnel calculation rules) editor |
| PE03 | Features editor |
| PE04 | Functions(schemas) and Operations(rules) |
| PE51 | Form editor for remuneration statements, P45's etc. |
| PE51_checktab | Key payslip changes - overview of key payroll form settings |
| PEPM | Profile Matchup in PD |
| PEST | Profile Matchups in PD |
| PFCG | Configuration of activity groups, profiles and menus. You can attach them here to test them against a test user, or you can use SU01. |
| PPOM_OLD | Simple maintenance for OM (especially if you don't like using PPOME) |
| PPOME | The new OM graphical maintenance of the organisation structure |
| PQAH | Ad Hoc Query - report name is RHADHOC0. This is the old transaction code. There are other transaction codes which are now better to use as they provide you with more flexibility and functionality. |
| PR05 | Travel Expense Manager |
| PRFI | Create Posting Run |
| PRRW | Posting Run Management |
| PT69 | Multiple persons or infotypes time data |
| PT40 | Time management pool |
| PT50 | Quota overview |
| PT60 | Time Evaluation (RPTIME00) |
| PT61 | Time Statement |
| PT66 | Time Evaluation Results (RPCLSTRB2) |
| PU00 | Allows you to delete individual employees |
| PU01 | Deletes individual payroll results |
| PU03 | Change payroll status |
| PU90 | Allows you to delete individual applicants |
| PU95 | Edit Wage Type Groups & Logical Views |
| PU97 | Logical Views |
| PU98 | Assignment of wage types to wage type groups |
| RZ10 | System Profile Maintenance |
| SA38 | Allows you to run a report - similar to SE38 but geared towards running the report rather than editing the actual code and attributes etc. |
| SAINT | Add-ons and Plug-ins Installation tool |
| SB09 | SAP Reference Structure - Process Flow Diagrams |
| SCC1 | Allows you to carry out a "pull" transport from any client on the instance to the client that you are in. Very useful transaction as it allows you to move unreleased transports. |
| SCC3 | Allows you to view the logs of client copies |
| SCC4 | Allows you to carry out maintenance on any client - e.g. changing the transport status, client dependency, CATT status etc. You can also view all the available clients on an instance. |

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| SCMP | View table comparison. Very useful in checking tables between different instances. Need to have RFC connections set up for this piece of functionality. |
| SCU0 | Cross System Comparison - allows you to compare config in different clients/servers. |
| SE01 | Transport Organiser - initial screen. Allows you to view details of an individual transport. Can access the Transport Tool from this screen. |
| SE03 | Transport Organiser - Tools |
| SE09 | Transport maintenance screen - for Workbench (ABAP programs) |
| SE10 | Transport maintenance screen - for Customising (configuration) |
| SE11 | Dictionary: Initial screen. Good for getting the values from a table - like SE16 |
| SE16 | Data browser: lists all the different tables |
| SE16N | General Table display. Improved version of SE16 |
| SE36 | Logical Database Builder |
| SE37 | Function Builder |
| SE38 | ABAP/4 editor * programs |
| SE39 | Allows you to compare different programs in 2 separate windows. The programs can be different programs in the same client or the same program in different instances. |
| SE43 | Area Menus: Create, modify, display etc |
| SE71 | SAPscript editor - create, modify and display SAP Script forms |
| SE78 | SAPscript graphics management- allows you to view all the graphics available for SAPscript commands |
| SE80 | Object browser: initial screen - get details on any program eg.RPCALCW0 |
| SE93 | Transactions: Create, modify, display etc |
| SEARCH_SAP_MENU | Find a transaction code or word from a menu path in the standard SAP menu |
| SEARCH_USER_MENU | Find a transaction code or specific word in a user menu |
| SECR | Audit information system |
| SERP | Allows you to change a report tree |
| SHD0 | Transaction variants, allows you to search for different transaction codes. Can use wildcards in the transaction or name of the transaction |
| SHDB | Batch Input: Recording |
| SLG1 | Allows you to see which payroll results have been deleted for which employees |
| SM01 | Lock/Unlock Transactions - double click the relevant transaction to lock/unlock transaction |
| SM02 | System messages |
| SM04 | User overview/monitoring |
| SM12 | Locked entries: display and delete locked entries |
| SM19 | Configure audit log |
| SM20 | Review the audit log |
| SM31 | Table maintenance |
| SM35 | Batch Input: Initial screen |
| SM36 | Scheduling background jobs |
| SM37 | Viewing status of background jobs. If you need to know who has run a particular report, key in the report name as the job name and place an * in the field user name. You can also see which variants users used for a particular report. Click on job and the job log. |

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| SM51 | List all servers |
| SM59 | Maintaining RFC Destinations |
| SMOD | User exits |
| SMX | Status of your own current background jobs: shows latest 5 & overview |
| SO01 | SAP Office - Inbox |
| SO10 | Standard Letters - create, modify etc. Use HR_G for notification messages |
| SO99 | Find release notes |
| SOST | SAP Connect: Send requests for a period |
| SP01 | Output Controller |
| SPAD | Allows you to change the printer settings including font maintenance and many other attributes relating to printers |
| SPAM | Support Package Manager |
| SPAU | HRSP application tool |
| SPRO | Takes you to the IMG |
| SP11 | TEMSE file administration |
| SQ01 | ABAP Query: Maintain queries |
| SQ02 | Functional Area - Maintenance |
| SQ03 | User Group - Maintenance |
| ST03 | Performance Monitoring - allows you to view server response times, user traces etc |
| ST22 | Dump Analysis - lets you view Screen Dumps on any day for any user: using selection criteria |
| STMS | Transaction used for carrying out the transports |
| SU2 | Maintain User Parameter - allows you to update your own parameters in the same session. |
| SU3 | Maintain Users Own Parameters - allows you to maintain your own settings in same session. |
| SU01 | User maintenance |
| SU53 | Run it directly after you have been blocked by authorization checks |
| SUIM | Security and authorisation information system - very useful area to run reports for security roles and profiles for users on SAP. |
| SXDA | Data transfer workbench. Hit enter and you get taken to the screen which is the same as report - RPUSTD00 |